

Report to Devizes Area Board
Date of meeting 7 March 2017
Title of report Youth Funding Procurement of PAYP providers

Purpose of the Report:

To note that funding is being returned to the Area Board from Devizes Youthy. £3295.72 has been returned from a total grant of £4065.54 due to the project discontinuing.

This project was to provide an LGBTQ+ youth club. The LYN have prepared a procurement request to utilise this portion of funding for its original intention.

To consider the listed procurement purchases of positive activity providers; using youth funding, as detailed below, together with the recommendations of the Local Youth Network (LYN) Management Group.

PAYP Provider	Amount requested	LYN Management Group recommendation
To be confirmed	£3295.72	To delegate procurement to the CEM and LYF in consultation with the LYN.

1. Background

The recommendations from the LYN Management Group has been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities for Young People local Youth Network Terms of Reference
- Positive Activities Toolkit for Community Area Boards
- Procurement Policies and Guidelines <http://thewire.wiltshire.council/index/service-areas-carolyn-godfrey/business-services-procurement/procurement-policies-and-guidance.htm>

Young people have considered these and identified them as a priority for Area Board funding.

2. Main Considerations

- 2.1. Councillors will need to be satisfied that Youth Funding awarded in the 2016/2017 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The application should meet the identified needs, priorities and outcomes for young people in the areas, as identified in the LYN Needs Assessment and Strategic Plan.
- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding children and young people.
- 2.4. Councillors will need to ensure that young people have been central to each stage of this Youth Funding procurement process, through the Local Youth Network Management Group.
- 2.5. Councillors will need to be satisfied that procurement policies and guidelines have been adhered to.

3. Environmental & Community Implications

Youth Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council's Public Sector Equality Duty.

8. Safeguarding Implications

Wiltshire Council has ensured that the necessary policies and procedures are in place; through its' procurement process, to safeguard children and young people. However, the Area Board needs to be satisfied that the providers being procured have everything necessary in place. The Locality Youth Facilitator has assessed this and agreed providers meet safeguarding requirements.

9. Procurement of PAYP for consideration

Procurement purchase ID	Provider	Project Proposal	Requested
To be confirmed	To be confirmed	LGBTQ + youth club	£3295.72
Provider (details of the PAYP provider) 2 Providers have been approached. We have 1 letter of intent from a provider stating they require more time to prepare their quotation. For this reason the LYN would like to ask for delegated authority to ensure this is carried out.			
Positive activity description A consultation and planning exercise. To make contact with young people who are LGBT or would consider attending and LGBT group. Understand the needs and desires for this group to establish if a group is necessary or another form of engagement. Then to work with the young people to submit a proposal plan to the area board for the continued work identified in the project.			
Recommendation of the Local Youth Network Management Group, with any conditions To delegate the decision to the CEM and LYF in consultation with the LYN in view of the end of the financial year approaching and no further area boards planned due to election period.			

Background documents used in the publication of this report:

- Quotation request proposal

Report Author

Helen Bradley, Locality Youth Facilitator

Tel: 07919396465 Email: helen.bradley@wiltshire.gov.uk